

ISSUED: 28.02.17

# REQUEST FOR

**CERTIFICATE OF CONFORMITY\***

\*Request for Technical Inspection Report

\*Request for Certification of Inspection

**IMPORTANT:** The quality and completeness of the documentation submitted by the Applicant directly influences the time and cost of processing the shipment certification request. Incomplete applications will not be processed.

|  |  |
| --- | --- |
| **SERVICE LEVEL AGREEMENT (SLA) REFERENCE** (if available) | **DATE** |
|  | | |

### TYPE OF APPLICATION

|  |  |  |
| --- | --- | --- |
| Single Shipment Multiple Shipments | Valid from | Valid to |

\*\*Multiple Shipments is only **VALID** for regular exporters having frequent shipments of the same products. The RFC can be used for multiple shipments of the same products within the validity period indicated. Validity period shall not exceed on year in all cases.

**SHIPMENT CERTIFICATION REQUEST FOR** (country name)

|  |
| --- |
|  |

### EXPORTER(出口商) IMPORTER（进口商）

|  |  |  |  |
| --- | --- | --- | --- |
| Company name (公司名称） |  |  | |
| Company address （公司地址） |  |  | |
| Contact person 联系人 |  |  | |
| Email address （邮箱） |  |  | |
| Telephone No. 电话 |  |  | |
| Commercial registration No. 营业制造号码  or equivalent (KSA) |  |  | |
| Certificate of origin No. and date (KSA) |  | Warehouse Licence No. (KSA cosmetics shipments only) |  |
| Proforma Invoice No. and date |  | Customer Dealer No. (Egypt) |  |
| UCR No. (Gabon, Ghana and Kenya) |  | L/C No. |  |
| IDF No. (Kenya) 肯尼亚IDF号码 |  | BA No. (Nigeria) |  |
| AWB No. |  | RC/BN No. (Nigeria) |  |
| Production lot no（生产批次号乌干达申请必填） |  |  |  |

The form continues on page 2

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### EXPORTER IMPORTER

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| BL No. |  | | TIN No. (Nigeria) |  |
| Others  (please specify) |  | |  | |
| Applicant Type | Authorised Dealer Third-Party Logistics | Authorised Distributor  Other (please specify) | Manufacturer | Trader |

|  |  |
| --- | --- |
| **SHIPMENT LOCATION** (where goods are available for inspection, if different from Applicants details)此处验货用要中文 | **PAYER** (party responsible for paying the certification service, if different from Applicants details) |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Company name公司名称 |  | |  | |
| Company address验货地址 |  | |  | |
| Contact person联系人 |  | |  | |
| Email address邮箱 |  | |  | |
| Telephone No.联系号码 |  | |  | |
| Payment type 付款类型 | Cash Credit | Intertek credit reference No.: | | Invoice currency to be used: |
| Addresses for invoices to be sent（发票寄送地址） |  | | | |

### SHIPMENT DETAILS

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Port of loading出货港 |  | | Port of discharge到达港 | |  | |
| Vessel name |  | | Goods condition | | New Used | |
| Carrier |  | |  | |  | |
| Gross consignment weight |  | | Country of supply | | China | |
| Goods availability date |  | | Expected shipment date (if available) | |  | |
| Mode of transport 运输方式 | Air Rail Road Sea | | Delivery (full / partial) | | Full Partial | |
| Mode of shipment 装运方式 | Bulk | FCL | LCL | Tanker | Trailer | Truck |
| Quantity（柜子数量，大小） |  |  |  |  |  |  |
| Other mode of shipment (please specify) | | | | | | |

**DECLARATION**

|  |  |  |
| --- | --- | --- |
| Please tick here To confirm that the above details are correct  To confirm our agreement with the [Intertek’s Terms and Conditions (Global](http://www.intertek.com/WorkArea/DownloadAsset.aspx?id=37715)) and [Shipment Certification Service](http://www.intertek.com/WorkArea/DownloadAsset.aspx?id=34359751576) which are available at [www.intertek.com/terms](http://www.intertek.com/terms). | | |
| Name | Position | Signature |

**.**

**DOCUMENTS ATTACHED TO THIS APPLICATION**

|  |  |  |
| --- | --- | --- |
| Registration/Licence (e.g.GOEIC/SoR/TER/PC) | Certificate of Origin | Photographs of Products |
| QMS Certificates (e.g. ISO 9001, ISO/TS 16949) | L/C | Packing List |
| B/L or AWB | Test Reports Invoice |  |
| IDF | Proforma |  |
| Others (please specify) |  |  |

Thank you for taking the time to fill out this form. We appreciate your business.

Please visit our website [www.intertek.com/governmen](http://www.intertek.com/government)t to learn about the shipment certification services for other countries.

**NOTE:** Please complete the below required details if this information has **NOT** been made available in the submitted invoice/shipment documents or has **NOT** been provided separately in editable electronic format (e.g. Word, Excel, rich text format document). Should you require additional space, please attach **EXTRA SHEETS** using the same template as below.

### PRODUCT DETAILS - GENERAL

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| SN | PRODUCT DESCRIPTION 产品描述 | MODEL NO 型号 | QUANTITY 数量 | PACKAGING 包装数量 | HS CODE 海边编码 | Unit单位 | BRAND 铭牌 | COUNTRY OF ORIGIN 原产国 | MANUFACTURERS NAME AND ADDRESS 制造商名称及地址 | STANDARD REFERENCE 标准参考标准 | REGISTRATION/ LICENCE NO. (SoR/TER/PC IF AVAILABLE) 注册许可证 |
| 01 |  |  |  |  |  |  |  |  |  |  |  |
| 02 |  |  |  |  |  |  |  |  |  |  |  |
| 03 |  |  |  |  |  |  |  |  |  |  |  |
| 04 |  |  |  |  |  |  |  |  |  |  |  |
| 05 |  |  |  |  |  |  |  |  |  |  |  |
| 06 |  |  |  |  |  |  |  |  |  |  |  |
| 07 |  |  |  |  |  |  |  |  |  |  |  |
| 08 |  |  |  |  |  |  |  |  |  |  |  |
| 09 |  |  |  |  |  |  |  |  |  |  |  |
| 10 |  |  |  |  |  |  |  |  |  |  |  |
| 11 |  |  |  |  |  |  |  |  |  |  |  |
| 12 |  |  |  |  |  |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |  |  |  |  |  |

**Additional Information provided on separate sheets: YES (**No. of additional sheets) **No**



In general, the applicant acknowledges that all imported goods which are subject to specific programme requirements may be randomly selected for inspection and testing for safety, quality and trade compliance purposes at the customs territory of the importing country. Intertek performs the evaluation of conformity based on a random sampling of their products and on testing of limited parameters through risk assessment approach. The applicant agrees to take responsibility and acknowledges that they are aware of the customs legislative and regulatory requirements governing the import of their products and commit to comply with those requirements.